

# NOTICE TO BIDDERS

Sealed proposals will be received by the Town of Apex on **March 11, 2026** in the Large Conference Room at Town of Apex Mason Street Municipal Building at 322 N Mason Street, Apex, NC 27502 ; attn: Daniel Edwards, Capital Projects Manager; up to 2:00 pm and immediately thereafter publicly opened and read for the furnishing of labor, material and equipment for the construction of

Town of Apex  
Apex Wayfinding – Phase 1

The scope of work shall include the fabrication, construction, and installation of signs as defined in the contract documents for Town of Apex Wayfinding – Phase 1.

Bids will be received for single prime contract. All proposals shall be lump sum.

## Pre-Bid Meeting

An open pre-bid meeting, non-mandatory for all General Contractors interested in bidding, will be held at 2pm on February 23, 2026 in the Conference Room of the Town of Apex Mason Street Municipal Building at 322 N Mason Street, Apex, NC 27502. The meeting will address project specific questions, issues, bidding procedures and bid forms.

The meeting is also to identify preferred brand alternates and their performance standards that the owner will consider for approval on this project.

In accordance with General Statute GS 133-3, specifications may list one or more preferred brands as an alternate to the base bid in limited circumstances. Specifications containing a preferred brand alternate under this section must identify the performance standards that support the preference. Performance standards for the preference must be approved in advance by the Owner in an open meeting. Any alternate approved by the Owner shall be approved only where (i) the preferred alternate will provide cost savings, maintain or improve the functioning of any process or system affected by the preferred item or items, or both, and (ii) a justification identifying these criteria is made available in writing to the public.

Justification of any approvals will be made available to the public in writing no later than seven (7) days prior to bid date.

Complete plans, specifications and contract documents will be open for inspection in the offices of Kimley-Horn & Associates, Inc. at 421 Fayetteville St Suite 600, Raleigh NC 27601. An electronic copy of the contract documents (PDF) may be requested free of charge from the Landscape Architect by sending an email request to Matt Gross, Landscape Architect: [matt.gross@kimley-horn.com](mailto:matt.gross@kimley-horn.com) and Megan Pullman, Landscape Architecture Analyst: [megan.pullman@kimley-horn.com](mailto:megan.pullman@kimley-horn.com).

or may be obtained from Accent Imaging's Planscope Planroom System available at <https://www.planscope.com/projects/public>. 8121 Brownleigh Drive, Raleigh, NC 27617 (919) 782-3332 upon deposit as posted on PlanScope.

**NOTE:** The bidder shall include with the bid proposal the form *Identification of Minority Business Participation* identifying the minority business participation it will use on the project

and shall include either *Affidavit A* or *Affidavit B* as applicable. Forms and instructions are included within the Proposal Form in the bid documents. Failure to complete these forms is grounds for rejection of the bid.

All contractors are hereby notified that they must have proper licenses as required under the state laws governing their respective trades.

General contractors are notified that Chapter 87, Article 1, General Statutes of North Carolina, will be observed in receiving and awarding general contracts. General contractors submitting bids on this project must have license classification for Building Contractor, as set forth the license classification required by the NC General Contractors Licensing Board under G.S. 87-1

Each proposal shall be accompanied by a cash deposit or a certified check drawn on some bank or trust company, insured by the Federal Deposit Insurance Corporation, of an amount equal to not less than five percent (5%) of the proposal, or in lieu thereof a bidder may offer a bid bond of five percent (5%) of the bid executed by a surety company licensed under the laws of North Carolina to execute the contract in accordance with the bid bond. Said deposit shall be retained by the owner as liquidated damages in event of failure of the successful bidder to execute the contract within ten days after the award or to give satisfactory surety as required by law.

A performance bond and a payment bond will be required for one hundred percent (100%) of the contract price.

Payment will be made based on ninety-five percent (95%) of monthly estimates and final payment made upon completion and acceptance of work.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 60 days except in accordance with North Carolina law.

The Owner reserves the right to reject any or all bids and to waive informalities.

Designer:  
Kimley-Horn & Associates, Inc.  
421 Fayetteville Street  
Suite 600  
Raleigh, NC 27601  
(919) 677-2000

Owner:  
Town of Apex  
Daniel Edwards, Capital Projects Manager  
105-B Upchurch Street  
Apex, NC 27502  
(919) 249-3535