

# TREE PROTECTION FENCING INSTALLATION PERMIT

Town of Apex, North Carolina



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Submittal Date: \_\_\_\_\_ Application Number: \_\_\_\_\_

## Hard Copy Submittal Requirements – Submit to Planning Department (322 N Mason St, 2<sup>nd</sup> floor)

	Site Plan Fees		Subdivision Plan Fees	
<input type="checkbox"/> One (1) copy of completed application	Less than 2 acres	\$100	Up to 15 acres	\$150
<input type="checkbox"/> Layout of tree protection area with acreage	2-15 acres	\$150	15-50 acres	\$300
<input type="checkbox"/> Tree Protection Fencing Permit fee	15 up to 25 acres	\$300	51+ acres	\$600
	25+ acres	\$400		

## Applicant Information

Project Name: \_\_\_\_\_

Address: \_\_\_\_\_

Owner: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

The Town of Apex Unified Development Ordinance requires that protection measures be installed before any site development activities such as clearing or grading begin. After approval of this permit, complete the following in the order listed:

1. Have your surveyor flag the property line adjacent to buffers and other protection areas, and flag the protection limits.
2. Contact the Apex Planning Department at least 24 hours in advance to schedule an on-site meeting between Planning staff and your representative.
3. Once limits are approved by the Planning Department, install approved protection fencing, and/or any other protection measures that may be required.
4. Contact Planning for a final inspection of protection measures before obtaining approval to install sedimentation and erosion control (S&E) measures and before obtaining a grading or building permit.

Protection measures must stay in place throughout the entire site development process until a certificate of occupancy is issued or approval is given by the Planning Department. In the case of subdivision development, protection measures and fencing must remain in place until all units within any designated phase or plat are completed and have received certificates of occupancy. Protection areas must also be kept free of any refuse, debris, equipment and building materials. Workers must be instructed to stay out of these areas. If unanticipated situations arise that may necessitate encroachment into protected areas, approval must first be obtained from the Planning Department.

You are liable for any damages or disturbances that may occur in all areas designated to be protected. Disturbing these areas may result in penalties as much as \$20.00 for every square foot of encroachment up to a maximum penalty of \$40,000.00. You may also be required to restore damaged areas and replace vegetation according to Town standards.

**I have read and fully understand all of the protection specifications and requirements set forth in the Town of Apex Unified Development Ordinance and I am aware of the penalties associated with the violation of these requirements.**

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name \_\_\_\_\_ Title: \_\_\_\_\_

## Planning Department Determination

- Site plan or administrative approval has been granted for this project.
- Approved construction plans have been received for this project.

Permit Issued By: \_\_\_\_\_ Date: \_\_\_\_\_