

DRIVEWAY INSTALLATION AGREEMENT

TRANSPORTATION & INFRASTRUCTURE DEVELOPMENT (919) 372-7467
105-B UPCHURCH STREET, PO BOX 250
APEX, NORTH CAROLINA 27502
Updated: June 2023



This agreement must be submitted to GeoCivix (IDT) along with the building permit package for staff review.

Date of Application: _____

Project Address: _____

Property Owner: _____

Contact Person: _____

Phone Number: _____

Email Address: _____

A SKETCH PLAN OR PLOT PLAN IS REQUIRED AND MUST BE UPLOADED TO GEOCIVIX/IDT FOR REVIEW

Sketch Plan must include dimensions for the driveway and the location of the driveway within the property.

Agreement

I, the undersigned property owner, request permission to construct driveway(s) on street right(s) of way at the above location. I agree to construct and maintain the driveway(s) in absolute conformance with the Town of Apex Standard Specifications and Standard Details (**details below**) and/or ordinance(s) adopted by the Town of Apex. I agree to construct and maintain driveway(s) in a safe manner so as not to interfere with or endanger public travel and to maintain existing drainage patterns and conveyances along the public rights of way.

I agree that if any future improvements to the right(s) of way becomes necessary, the portion of the driveway(s) located in the public right(s) of way will be considered the property of the Town of Apex and will not be entitled to reimbursement or have any claim for present expenditures for driveway construction.

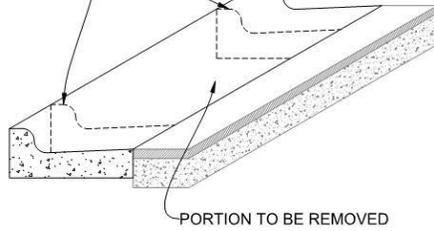
Note: The Owner/Contractor shall schedule a driveway inspection through Building Permits & Inspections and pass a driveway inspection prior to pouring concrete so that location, forms, and subbase can be inspected for compliance. A minimum of 24-hours' notice is required.

Property Owner Signature Date

Town of Apex Approval Date

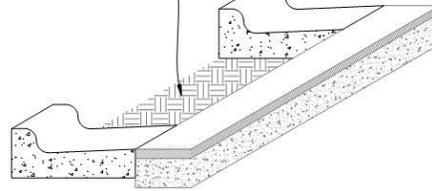
Please indicate which detail will be used for this project by adding a check mark in the upper left corner of the detail.

CURB SHALL BE CUT PERPENDICULAR TO THE BACK OF CURB



STEP ONE

REMOVE CURB AND GUTTER IN ITS ENTIRETY



STEP TWO

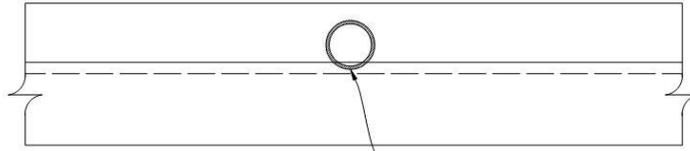
NOTES:

1. IF PERPENDICULAR CURB CUT IS WITHIN 5' FROM A JOINT, THEN THE CUT SHALL BE MADE AT THE JOINT.
2. FOR REPAIRS TO CURB, A 5' MINIMUM SECTION MUST BE REMOVED AND REPLACED (JOINT TO JOINT.)

TOWN OF APEX
STANDARDS
EFFECTIVE: APRIL 12, 2022

METHOD OF REMOVING EXISTING CURB

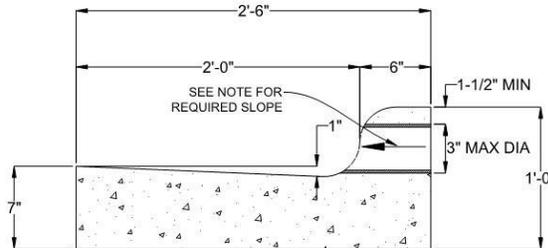
STD. NO.
300.04
SHEET 1 OF 1



3" DIAMETER SCHEDULE 40 PVC PIPE THROUGH CURB. THE EDGES OF THE DRAIN HOLE MUST BE ROUNDED AND FINISHED SMOOTH AT THE FACE OF THE CURB.

NOTES:

1. CURB DRAINS SHALL NOT BE CONSTRUCTED WITHIN 18" OF CONTRACTION OR EXPANSION JOINTS.
2. OPENING GRADE MAY VARY BETWEEN A MAXIMUM SLOPE OF 1/2" PER FOOT AND A MINIMUM OF 1/4" PER FOOT.
3. MORE THAN ONE HOLE MAY BE INSTALLED PROVIDED THE HOLES ARE LOCATED WITH 18" MINIMUM SPACING.



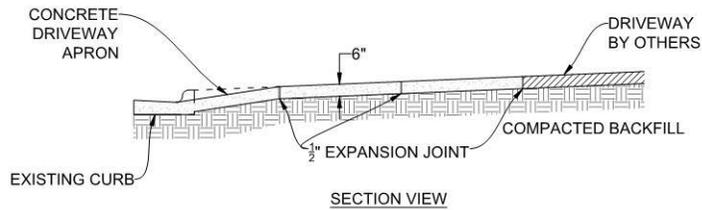
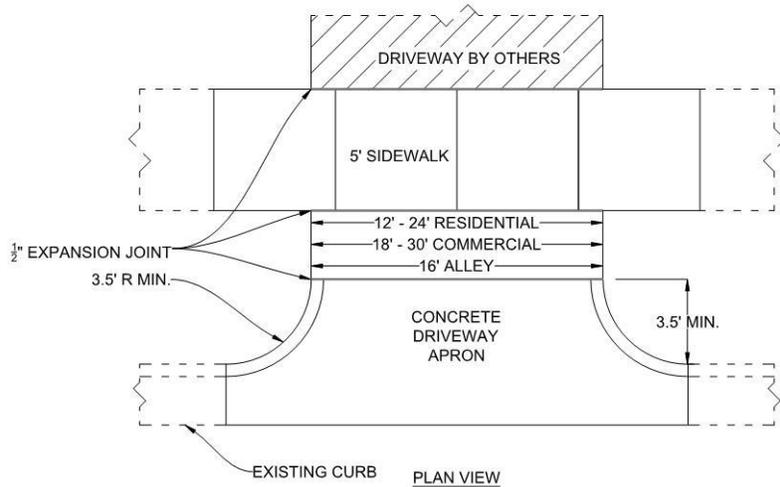
TOWN OF APEX
STANDARDS
EFFECTIVE: DECEMBER 3, 2002

CURB DRAIN

STD. NO.
300.06
SHEET 1 OF 1

NOTES:

1. RESIDENTIAL DRIVEWAYS TO BE 12' TO 24' WIDTH EXCEPT WHEN CONNECTING TO AN ALLEY WIDTH MAY BE INCREASED TO ALLOW AN ADDITIONAL 9' WIDE PARKING PAD IF DISTANCE FROM THE ALLEY TO THE STRUCTURE IS LESS THAN 18'.
2. COMMERCIAL & INDUSTRIAL DRIVEWAYS TO BE 18' TO 30' WIDTH.
3. ALLEY CONNECTIONS TO BE 16' WIDTH.
4. ALL CONCRETE SHALL BE 3000 PSI.
5. IF CURB CUT IS WITHIN 5' FROM A JOINT, THEN THE CUT SHALL BE MADE AT THAT JOINT.
6. ALL DRIVEWAYS SHALL BE INSTALLED WITH A SIDEWALK SECTION AND UTILITY STRIP AS SHOWN. SIDEWALK SECTIONS SHALL HAVE 1/4" PER FOOT FALL TOWARDS THE STREET.
7. LOCATE DRIVEWAYS A MINIMUM OF 3 FEET FROM SEWER SERVICE LINES.



TOWN OF APEX STANDARDS

EFFECTIVE: APRIL 12, 2022

DRIVEWAY APRON (CURB & GUTTER)

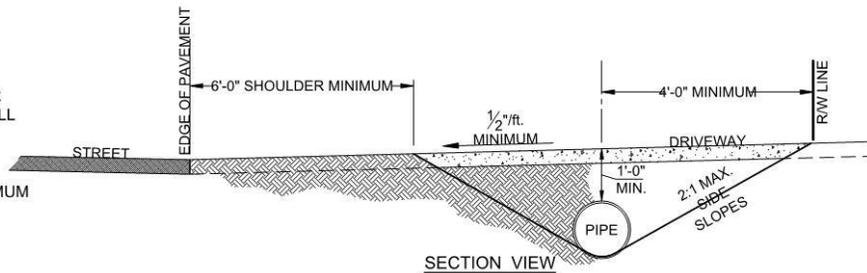
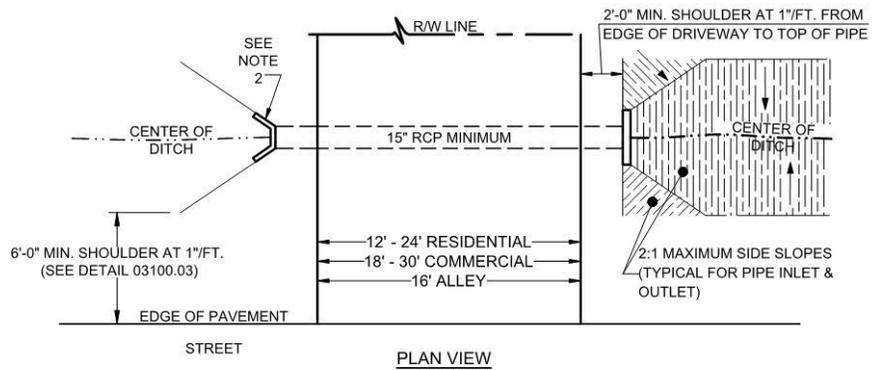
STD. NO.

300.07

SHEET 1 OF 2

NOTES:

1. RESIDENTIAL DRIVEWAYS TO BE 12' TO 24' WIDTH EXCEPT WHEN CONNECTING TO AN ALLEY WIDTH MAY BE INCREASED TO ALLOW AN ADDITIONAL 9' WIDE PARKING PAD IF DISTANCE FROM THE ALLEY TO THE STRUCTURE IS LESS THAN 18'.
2. COMMERCIAL & INDUSTRIAL DRIVEWAYS TO BE 18' TO 30' WIDTH.
3. ALLEY CONNECTIONS TO BE 16' WIDTH.
4. ALL CONCRETE SHALL BE 3000 PSI.
5. PIPE SHALL BE SIZED BY ENGINEER.
6. HEADWALLS, ENDWALLS, OR FLARED END SECTIONS SHALL BE INSTALLED AT ENDS OF DRIVEWAY PIPE.
7. LOCATE DRIVEWAYS A MINIMUM OF 3 FEET FROM SEWER SERVICE LINES.



TOWN OF APEX STANDARDS

EFFECTIVE: APRIL 12, 2022

DRIVEWAY APRON (NO CURB & GUTTER)

STD. NO.

300.07

SHEET 2 OF 2