



2026 ANNEXATION SCHEDULE

Town of Apex, North Carolina

(1) Initial Submittal Date <i>Due 12:00 p.m.</i>	(2) Planning Staff Reviews Petition and Associated Documents Comments sent to surveyor	(3) Resubmittal Date for Revised Documents <i>Due 12:00 p.m.</i>	(4) Planning Staff Reviews Revised Documents Comments sent to surveyor	(5) Deadline to Provide Mylars to Planning Department <i>Due 12:00 p.m.</i>	(6) Town Council to Set Public Hearing	(7) Town Council Meeting <i>6:00 p.m.</i>	(8) Clerk's Office Records at Register of Deeds
Jan 2*	Jan 2*-16	Feb 6	Feb 6-20	Feb 26	Mar 10	Mar 24	Apr 24
Feb 2	Feb 2-20	Mar 6	Mar 6-20	April 2	Apr 14	Apr 28	May 28
Mar 2	Mar 2-20	Apr 2*	Apr 2*-17	April 30	May 12	May 28	June 26
Apr 1	Apr 1-17	May 1	May 1-22	May 28	June 9	June 23	July 23
May 1	May 1-22	June 1*	June 1*-15*	June 18*	June 23	Aug 11*	Sept 11
June 1	June 1-18*	July 2*	July 2*-17	July 30	Aug 11	Aug 25	Sept 25
July 1	July 1-17	Aug 7	Aug 7-21	Aug 31	Sept 10*	Sept 22	Oct 22
Aug 3	Aug 3-21	Sept 4	Sept 4-18	Oct 1	Oct 13	Oct 27	Nov 25*
Sept 1	Sept 1-18	Oct 2	Oct 2-16	Oct 29	Nov 10	Dec 8	Jan 8
Oct 1	Oct 1-16	Nov 2*	Nov 2*-16	Nov 25*	Dec 8	Jan 12*	Feb 12
Nov 2	Nov 2-16*	Dec 1*	Dec 1*-14	Dec 31	Jan 12	Jan 26	Feb 26
Dec 1	Dec 1-14*	Jan 8	Jan 8-22	Jan 28	Feb 9	Feb 23	Mar 23

*Dates changed due to holidays/scheduling.

- (1) Applicant submits annexation petition and other required documents and fees as indicated in the attached instructions by **12:00 p.m.** on the date indicated above.
- (2) Staff reviews annexation petition, preliminary plat, and legal description. Comments are forwarded and are to be addressed by the surveyor.
- (3) Applicant resubmits revised documents and responses to staff comments.
- (4) Staff reviews annexation petition, preliminary plat, and legal description. Comments are forwarded and are to be addressed by the surveyor.
- (5) At staff's request, Mylar plats are due to the Planning Department.
Staff then forwards petition, legal description, and Mylar plats to Town Clerk.
- (6) Town Council sets public hearing for the following regular meeting.
- (7) Town Council public hearing and final decision.
- (8) The approved ordinance and plat are recorded with the Register of Deeds and the Secretary of State no later than 30 days following the effective date of the annexation.

NOTE: Items 4–8 may be delayed in order to follow the associated rezoning or Planned Development submittal schedule (if the property is located outside of Apex's jurisdictional boundary). Both the annexation and rezoning will go before Town Council at the same meeting.