

Permit Application
RETAINING WALL



Town of Apex Building Inspections and Permitting
Phone: 919-249-3418 Email: ePermit.Notify@ApexNC.org

Applicant Name _____ Phone _____
Project Address _____ Suite _____ Apex, NC ZIP _____
Subdivision or Project Name _____ Lot Number _____
Project Contact Person _____ Phone _____ Ext. _____
Email _____ Contact Preference: Phone Email
Property Owner _____ Phone _____
Address _____ City _____ State _____ ZIP _____

Description of Work _____
Material of walls _____ Num. of walls _____ Total length (LF) _____ Max wall height _____

- Total land disturbance is over 1/2 acre (20,000 SF)
- Wall continues beyond property lines
- Residential Cost > \$40,000: Lien form, Workers Comp affidavit and Certificate of Insurance provided**
- Commercial Cost > \$40,000: Lien form, Workers Comp affidavit and Certificate of Insurance provided**

Zoning Approval Type:

- Approved site plan - included with application (approved = bearing signatures of Town TRC staff)
- None - wall is contained entirely on residential lots and no prior zoning approval is required (unless address is in the Small Town Character district). Proposed plot plan is included with application.

General Construction (Building)

Contractor Name _____ Phone _____
Address _____ City _____ State _____ ZIP _____
License Number _____ Classification: Residential Building Limited Intermediate Unlimited
Email _____ Cost** _____
**Cost > \$40,000: Lien form, Workers Comp affidavit and Certificate of Insurance
Authorized Agent (print) _____ Signature _____ Date _____

Third Party Testing and Inspection

Company Name _____ Phone _____
Address _____ City _____ State _____ ZIP _____
Registered Design Professional _____ NC Registration # _____
 A letter is provided with this application from the aforementioned registered design professional stating that this firm has been retained to provide the required inspections per the North Carolina Building Code section 1806 in compliance with NCBC section 1704. The letter shall also state that the firm will provide a copy of the reports to the Apex Building Inspection Division and if their services are suspended they promise to notify the Inspection Division immediately.
Email _____

Applicant Statement

I hereby certify that I have the authority to make the necessary application; that all information in this application is correct and all work will comply with the State Building Code and all other applicable State and local laws and ordinances and regulations or private building restrictions, if any, which may be imposed by deed. The Inspection Department will be notified of any changes in the approved plans and specifications for the project herein.

Applicant's Name (print) _____ Signature _____ Date _____