

Permit Application  
**DRIVEWAY/CURB CUT**



Town of Apex  
Inspection Division  
Phone 919-249-3418 Fax 919-249-3407

Permit # \_\_\_\_\_ - \_\_\_\_\_  
Received Date: \_\_\_\_\_  
File Close Date: \_\_\_\_\_

**NOTE:** A permit is required for any driveway modifications within 15' of the point where the driveway meets the street, or if it involves a public sidewalk or any drainage structure.

**Permit Fee: \$100** Application Date \_\_\_\_\_  
Applicant Name \_\_\_\_\_ Phone \_\_\_\_\_  
**Project Address** \_\_\_\_\_ **Apex, NC** ZIP \_\_\_\_\_  
Subdivision or Project Name \_\_\_\_\_  
Project Contact \_\_\_\_\_ Phone \_\_\_\_\_  
Email \_\_\_\_\_ Contact preference:  Phone  Email  
Property Owner \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
Description of Work (driveways: specify curb or no curb) \_\_\_\_\_

Plot/plat plan is provided showing easements and Right-of-Ways.

**Planning Department Approval (Small Town Character)**

Obtain prior to submitting at Permits Dept. 919-249-3426

Conditions: \_\_\_\_\_

Approved by (print name) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Infrastructure Department Approval**

Obtain prior to submitting at Permits Dept.  
Bryce Bernard (919) 548-1743 or Bradley Cole (919) 805-1403

Conditions: \_\_\_\_\_

Approved by (print name) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Applicant Statement**

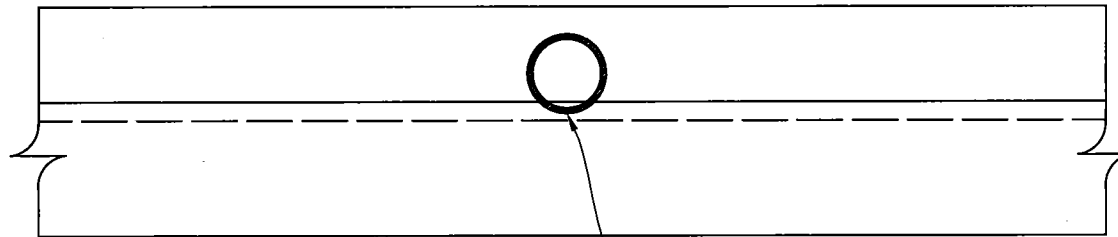
I hereby certify that I have the authority to make the necessary application; that all information in this application is correct and all work will comply with the State Building Code and all other applicable State and local laws and ordinances and regulations or private building restrictions, if any, which may be imposed by deed. The Inspections Department will be notified of any changes in the approved plans and specifications for the project herein.

I acknowledge that I have read and have a copy of the specifications and details for a driveway/curb cut (attached)

Applicant Name (print) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**General Construction (Building)**

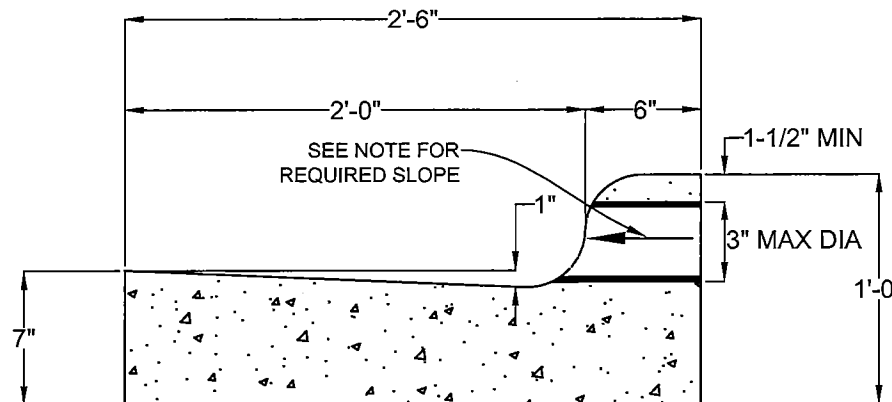
Contractor Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
License Number \_\_\_\_\_ Classification:  Residential  Business  Limited  Unlimited  Owner  
Email \_\_\_\_\_ Construction Cost \$ \_\_\_\_\_  
Authorized Agent (print) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_



3" DIAMETER SCHEDULE 40 PVC PIPE THROUGH CURB.  
THE EDGES OF THE DRAIN HOLE MUST BE ROUNDED  
AND FINISHED SMOOTH AT THE FACE OF THE CURB.

NOTES:

1. CURB DRAINS SHALL NOT BE CONSTRUCTED WITHIN 18" OF CONTRACTION OR EXPANSION JOINTS.
2. OPENING GRADE MAY VARY BETWEEN A MAXIMUM SLOPE OF 1/2" PER FOOT AND A MINIMUM OF 1/4" PER FOOT.
3. MORE THAN ONE HOLE MAY BE INSTALLED PROVIDED THE HOLES ARE LOCATED WITH 18" MINIMUM SPACING.



TOWN OF APEX  
STANDARDS

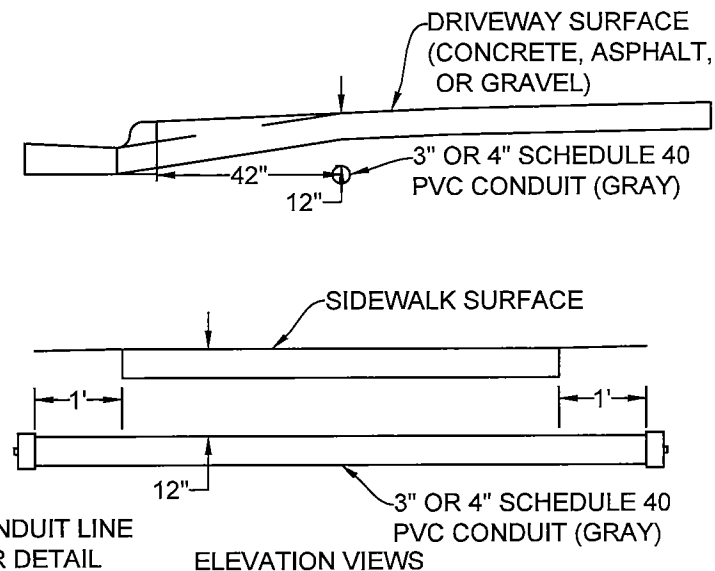
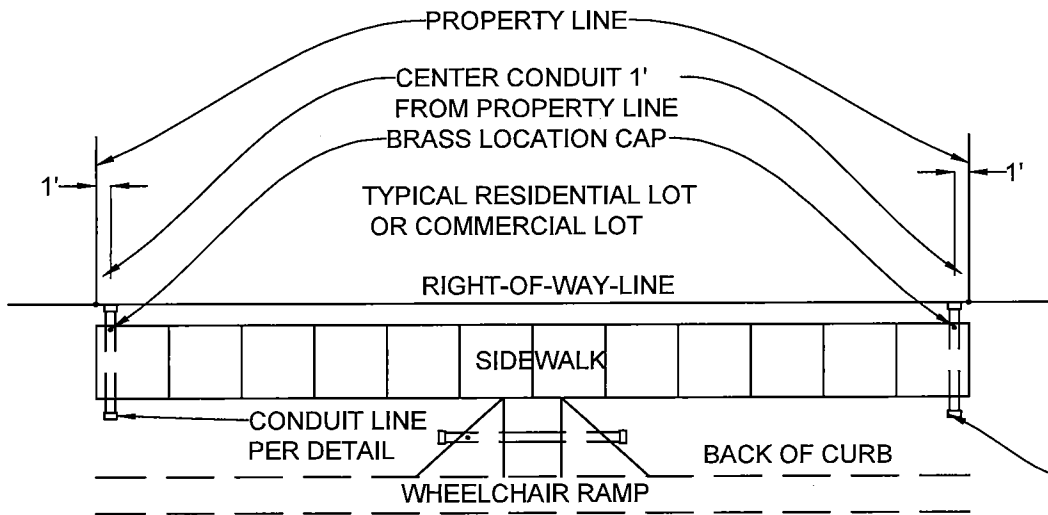
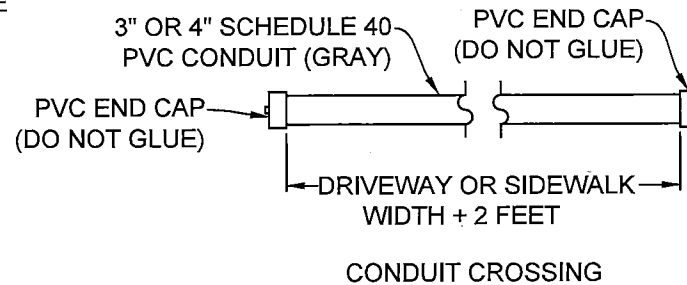
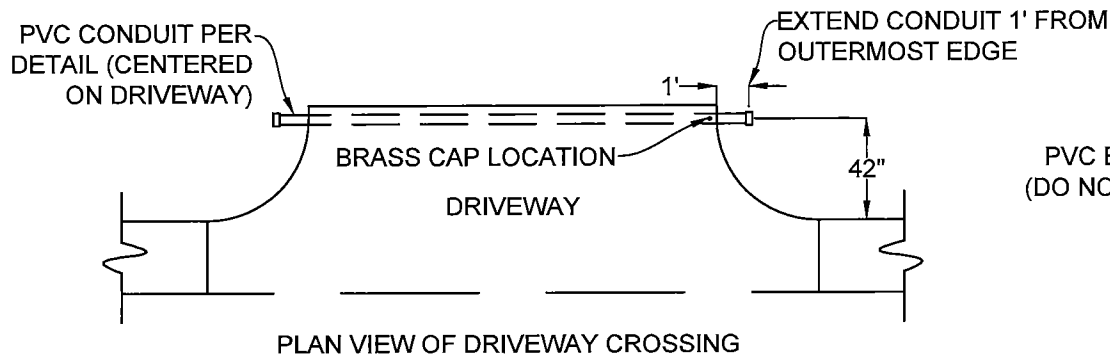
EFFECTIVE: DECEMBER 3, 2002

CURB DRAIN

STD. NO.

300.06

SHEET 1 OF 1



**NOTE:**  
 CONDUITS SHALL BE INSTALLED IN ASSOCIATION WITH ALL NEW RESIDENTIAL / COMMERCIAL DRIVEWAY AND SIDEWALK INSTALLATIONS.

TOWN OF APEX  
 STANDARDS

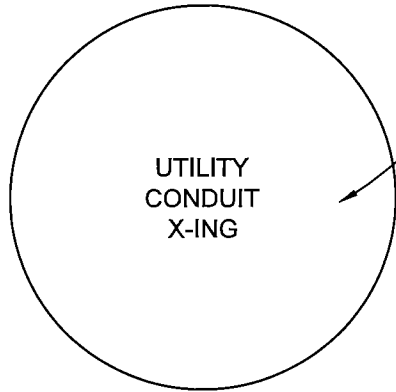
EFFECTIVE: DECEMBER 3, 2002

# CONDUIT CROSSING FOR DRIVEWAYS & SIDEWALKS

STD. NO.

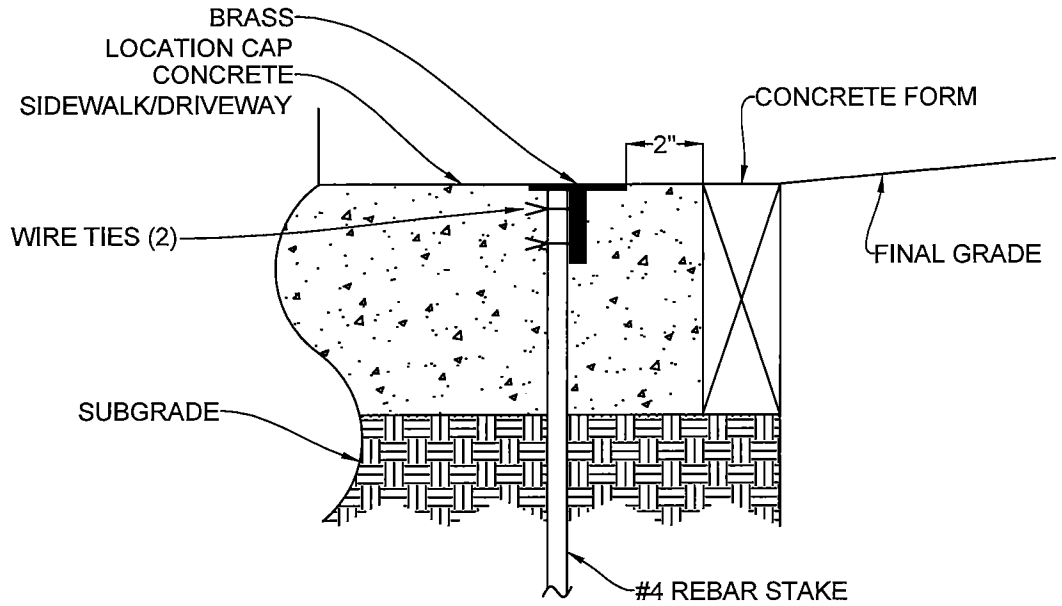
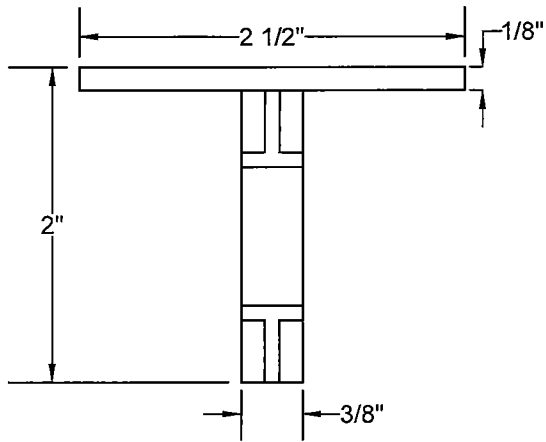
300.11

SHEET 1 OF 2



BRASS LOCATION CAP

$\frac{3}{8}$ " TALL  
STAMPED LETTERING



ELEVATION VIEW  
CAP INSTALLATION

TOWN OF APEX  
STANDARDS

EFFECTIVE: DECEMBER 3, 2002

CONDUIT CROSSING FOR DRIVEWAYS & SIDEWALKS

STD. NO.

300.11

SHEET 2 OF 2