



# Apex Police Department General Order



<b>Title</b> Dignitary Security		<b>Order Number</b> 1403-20
<b>Effective Date:</b> October 22, 2020	<b>Amends:</b> 1403-13	
<b>CALEA Standard:</b> 46.2.6	<b>Rescinds:</b>	
<b>Reference:</b>	<b>Pages:</b> 3	
<b>Forms:</b>		

## Dignitary Security

### Purpose

The purpose of this General Order is to establish procedures and guidelines for organizing and providing security for dignitaries who may face unusual or higher potential risks due to their positions, high profile, or notoriety while within the jurisdictional limits of the Apex Police Department.

### Policy

It is the policy of the Apex Police Department to formulate or assist in the formulation of plans that enhance security of certain people when it is known in advance that those people will be coming within the jurisdiction of the department.

### Definitions

*Dignitary* – An individual or group that had been afforded specialized and dedicated protective services typically by some level of government, domestic or foreign.

### Procedure

### Responsibility

## Dignitary Security

1. Planning and activities related to dignitary security are the responsibility of the Patrol Division Commander.
  - The Patrol Division Commander will assume command of all protection details in the Town of Apex and will coordinate the response from all divisions and units of the department as well as outside agencies participating in the detail.
2. Tactical support and assistance for situations requiring dignitary security is the responsibility of the Special Response Team (SRT) Commander.
  - The SRT Commander will assume responsibility for planning, coordinating, and supervising all activities relating to the SRT function, or as otherwise directed by the Patrol Division Commander.
3. Coordination of communications and inter-operability with other law enforcement and public safety personnel is the responsibility of the Communications Manager.

## Notification

1. Any request for dignitary protection or security will be forwarded to the Patrol Division Commander, who will inform the Chief of Police through the chain of command.

## Operations Plan

1. All dignitary security details will be coordinated with the North Carolina Highway Patrol, Wake County Sheriff's Office, United States Secret Service, or any other agency charged with maintaining security for the individual or group.
2. Specific security plans will be contained within an operational plan developed by the Patrol Division Commander, or his/her designee, and at a minimum, will include provisions for the following:

- This information has been redacted pursuant to N.C. General Statute 132 - Public Records.  
[Redacted content]

Dignitary Security

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[Redacted]

3. All personnel involved in the operation will be briefed on their duties.

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[Redacted]

**After-Action Reports**

1. The Patrol Division Commander or his/her designee will prepare and forward an After-Action Report, through the chain of command, to the Chief of Police within 30 days after the conclusion of the event.

Text in "Green" denotes a significant change in policy

**BY ORDER OF:**



John W. Letteney  
Chief of Police