



Apex Police Department

Request for Review of Parking Ticket



I certify that I am the Owner Operator of a vehicle that received a parking ticket from the Apex Police Department for a violation of a Town of Apex Ordinance and I request a review of the charge.

Ticket #	Issued Date	Time	By: _____	
Vehicle Make	Model	Color	Plate Number	State
Owner Name	Address		Phone Number	
Driver's License #	State	Violation of Town of Apex Ordinance		

Basis for Review: Briefly describe the facts and circumstances regarding your request for review: (**NOTE:** For more space, use page 2 of this form.)

I certify that the above facts and statements are true and accurate to the best of my knowledge.

Submitted by: _____
Signature Date

NOTE: This request for review is for Town of Apex Parking Tickets **ONLY** and must be received by the Apex Police Department within three days of the Issue Date on the Parking Ticket. Parking violations written on a North Carolina Uniform Citation must be answered in Wake County District Court.

FOR DEPARTMENT USE ONLY

Date Received: _____ Method: In Person Mail Phone
 By: _____ Email Other _____

Review by Administrative Division Captain: _____ Date Received: _____

Narrative:

Final Action:
 Ticket Upheld Ticket Withdrawn Other: _____

Vehicle Owner/Operator Notified By: _____ Date: _____
 Signature: _____ Date: _____
Administrative Division Captain

