

FAÇADE GRANT APPLICATION

TIMING OF APPROVAL:

1. The Façade Grant Program is designed to provide incentive funds to tenants/property owners to increase rehabilitation activity in the Central Business District. The grant can provide 50% of the cost of the exterior rehabilitation up to a maximum of \$1000.00 per façade.
2. To participate in the program, the attached application must be completed and plans/drawings approved before the start of renovation work, all applications must include architectural drawings and/or explanation of proposed work as well as a cost estimate or construction bid. The grant amount shall be determined at time of application approval and paid when the project is completed. The work must be completed within four (4) months of application approval or the owner may request a one-time extension for two (2) months stating the reasons for the delay.
3. The grant shall be for building exterior renovation or landscaping and be limited to approved types of renovations. For historic buildings (buildings over 30 years old) all rehabilitations must follow the Secretary of the Interior's standards for rehabilitation of commercial buildings. The Planning Department has copies available.
4. All rehabilitation design proposals must meet the building code requirements of the Town of Apex.
5. For more information on the Façade Grant Program, please contact the Apex Planning Department at 73 Hunter Street or at 249-3426.

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FAÇADE GRANT PROGRAM HIGHLIGHTS TOWN OF APEX CENTRAL BUSINESS DISTRICT

- The grants are for 50% of the cost of exterior rehabilitation of Central Business District buildings up to a maximum of \$1000.00 per façade.
- Applications must be made and approved before work begins.
- Applications must include architectural drawings and/or detailed explanation of proposed work and price estimates.
- Renovations must be completed within four (4) months of application approval, although extensions may be given.
- Grant is to be calculated and used for exterior facades only.
- Grant amount shall be paid only when construction is completed and approved by the town building inspector.
- Renovations on historic buildings (buildings over 30 years old) should follow the Secretary of the Interior's guidelines for rehabilitation of historic commercial structures.
- Grants may be used for approved types of renovation.

Examples include:

- a. Removing of false fronts/metal canopies.
- b. Safe cleaning of brick/stone fronts (chemical stripping, water wash or scraping – no sand blasting is allowed)
- c. Re-painting
- d. Repair/replacement of windows and doors
- e. Installations of canvas-type awnings
- f. Re-pointing of brick
- g. Structural repair
- h. Installation of appropriate signs
- i. Historic reconstructions
- j. Landscaping including sidewalks and plantings

FAÇADE GRANT APPLICATION

Administrator Only:

Small Town Character Overlay

District Approval:

Date of Application: _____

Owner Information:

Name _____
Address _____
Phone _____
E-mail _____

Use of Building:

Building address subject to this application _____

Wake County PIN# _____

Current use of building _____

Proposed use of building _____

Will building be owner or tenant occupied? _____

History of Building:

When was the building constructed? _____

Has the façade been renovated or altered? _____ When? _____

Please explain, in as much detail as possible, what physical changes were made during that renovation. _____

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Physical Information:

Amount of street frontage _____

Building Depth _____

Number of floors _____

Does building have any structural damage/areas in need of major repair? _____

If yes, please explain _____

Parking and Access:

Private parking available _____ yes _____ no

Number of spaces _____ Square footage _____

Access off (street (s)) _____

Existing landscaping (if any) _____

Renovation Information (attach plans):

Please detail, as specifically as possible, the types and extent of renovation to be completed. (Attach separate sheet if necessary)

Provide here or on separate sheet, a detailed cost estimate or construction bid for façade renovation or for landscaping.

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Owner/Applicant Signatures:

I understand the limits and requirements of this program and if approved, agree to complete the project according to plan.

In addition, I shall indemnify and hold harmless, the Town of Apex from and against any and all claims, actions, causes of action, demands, damages, losses, costs, expenses, and compensation of whatsoever kind and nature which may hereafter accrue on account of or in any way growing out of any and all known or unknown, foreseen and unforeseen bodily and personal injuries and property damage and consequences thereof, which might result from any occurrence in connection with this grant.

Signature of Property Owner

Date

Approved by: _____

Date

Conditions of Approval:

Building Permit Required