



2019 REZONING & CONDITIONAL REZONING SCHEDULE

Town of Apex, North Carolina

NOTE: If this rezoning petition is for a TND, PUD, or MEC, please refer to the PD Plan Schedule.

(1) Pre-application meeting <u>required</u> with Planner	(2) Initial Submittal Date <i>No later than 12 p.m.</i>	(3) Check Submittal for Completeness <i>Due by 12 p.m.</i>	(4) TRC Comments Forwarded to Applicant	(5) TRC Meeting Date <i>Time to be Determined</i>	(6) Re-submittal Date for Revised Plans <i>No later Than 12 p.m.</i>	(7) TRC Comments Forwarded to Applicant	(8) TRC Meeting Date <i>Time to be Determined</i>	(9) Published notice posted to Town's Website Planning Board & Town Council	(10) Written Notification Mailed Planning Board & Town Council	(11) Town Council to set Public Hearing Date	(12) Planning Board Meeting 1 st Public Hearing	(13) Town Council Meeting 2 nd Public Hearing
See #1 below	Jan 2*	Jan 3	Jan 22*	Jan 24 or 25	Feb 8	Feb 18*	Feb 21* or 22*	Feb 22 - Mar 19	Feb 22	Mar 5	Mar 11	Mar 19
See #1 below	Feb 1	Feb 4	Feb 18*	Feb 21* or 22*	Mar 8	Mar 25	Mar 28 or 29	Mar 22 - Apr 16	Mar 22	Apr 2	Apr 8	Apr 16
See #1 below	Mar 1	Mar 4	Mar 25	Mar 28 or 29	Apr 12	Apr 22	Apr 25 or 26	Apr 26 - May 21	Apr 26	May 7	May 13	May 21
See #1 below	Apr 1	Apr 2	Apr 22	Apr 25 or 26	May 10	May 20	May 23 or 24	May 24 - June 18	May 24	June 4	June 10	June 18
See #1 below	May 1	May 2	May 20	May 23 or 24	June 7	June 24	June 27 or 28	June 21 - July 16	June 21	June 18	Jul 8	July 16
See #1 below	June 3	June 4	June 24	June 27 or 28	Jul 12	July 22	July 25 or 26	July 26 - Aug 20	July 26	Aug 6	Aug 12	Aug 20
See #1 below	July 1	July 2	July 22	July 25 or 26	Aug 9	Aug 19	Aug 22 or 23	Aug 23 - Sept 17	Aug 23	Sept 3	Sept 9	Sept 17
See #1 below	Aug 1	Aug 2	Aug 19	Aug 22 or 23	Sept 13	Sept 23	Sept 26 or 27	Sept 20 - Oct 15	Sept 20	Oct 1	Oct 14	Oct 15
See #1 below	Sept 3*	Sept 4	Sept 23	Sept 26 or 27	Oct 11	Oct 21	Oct 24 or 25	Oct 25 - Nov 19	Oct 25	Nov 6*	Nov 12*	Nov 19
See #1 below	Oct 1	Oct 2	Oct 21	Oct 24 or 25	Nov 8	Nov 18*	Nov 21* or 22*	Nov 22 - Dec 17	Nov 22	Dec 3	Dec 9	Dec 17
See #1 below	Nov 1	Nov 4	Nov 18*	Nov 21* or 22*	Dec 6	Dec 16*	Dec 19* or 20*	Dec 27 - Jan 21	Dec 27	Jan 7	Jan 13	Jan 21
See #1 below	Dec 2	Dec 3	Dec 16*	Dec 19* or 20*	Jan 10	Jan 21*	Jan 23 or 24	Jan 24 - Feb 18	Jan 24	Feb 4	Feb 10	Feb 18

* Date changed due to holidays/scheduling.

- (1) Applicant is **required** to meet with a Planner at a pre-application meeting to discuss the rezoning or conditional zoning petition.
- (2) Applicant submits petition as indicated in the attached instructions by **12:00 p.m.** on the date indicated above.
- (3) Staff reviews petition for completeness. Incomplete applications are returned to applicant.
- (4) TRC Coordinator compiles TRC member comments and forwards to applicant via e-mail or fax.
- (5) TRC meeting with applicant. Applicant notified in advance of date and time of appointment.
- (6) Applicant re-submits revised PD Plan for PUD from TRC comments.
- (7) TRC Coordinator compiles TRC member comments and forwards to applicant via e-mail or fax.
- (8) 2nd TRC meeting with applicant. Applicant notified in advance of date and time of appointment.
- (9) Planning staff prepares and posts legal advertisement on the Town's website for the public hearing before the Planning Board and Town Council.
- (10) Planning staff prepares and mails via 1st class mail, written notifications to all property owners within 300 feet of the subject site.
- (11) Town Council to set public hearing for the next meeting date.
- (12) Planning Board reviews petition and makes a recommendation to the Town Council.
- (13) Town Council will consider recommendations from the Planning Board and Planning Department Staff to make a final decision.